

Village of Van Buren, Ohio

ALTERATIONS/CHANGE OF USE APPLICATION

Attention: Michael Julien—Zoning Inspector
316 East Walnut Street, North Baltimore, OH 45872-1275
Phone (419) 257-3369

THIS APPLICATION MUST BE COMPLETED! LACK OF INFORMATION OR DETAILS ON PLANS WILL RESULT IN THE APPLICATION NOT BEING PROCESSED.

Submit eight (8) site plans, drawn to scale, showing actual size, dimensions, and shape of: the lot, with corner pins shown, existing and proposed buildings or structures, their floor plan, their distance to lot lines, parking layout and dimensions, and other information that is essential to the permit and work being performed on the property.

Please Print

Address of Construction _____

Lot Number & Subdivision Name: _____

Furnish copy of plat if lot is irregular in shape. (Not rectangular.)

Owner: _____ Contractor: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State Zip: _____

Phone: _____ Phone: _____

Applicant (if not owner): _____ Day Phone: _____ Other # _____

Existing use of property?: _____

Estimated cost of construction: \$ _____ Corner Lot? Yes / No _____

If YES Give Side Street Name

Describe the alteration to the following areas:

Existing dwelling units: _____ Proposed dwelling units: _____

Interior/Exterior building alteration(s): _____

Raising or lowering roof(s): _____

Property grading/filling: _____

Parking area alteration(s): _____

Proposed Use: _____

Other alterations if commercial (Heating, Plumbing, Electrical, Mechanical): _____

If the property is in the flood hazard area, restrictions in Section 1116 must be complied with.

I, the undersigned, do hereby certify that all of the above statements are true to the best of my knowledge, and understand that any deviation, change or alteration not included or shown on these plans will alter the approval so granted. I further understand that the permit, when issued, is valid for one year from date of issue. Should the permit fail to be issued/obtained within 30 day from the date of approval, this application becomes null and void.

Signature: _____

Date: _____

Village of Van Buren, Ohio
For office use only!

Lot width _____ X length _____ = area _____

Existing Bldg area _____ + additional area _____ = total _____

Total Bldg Area _____ ÷ Lot Area _____ = % lot coverage _____

Corner Lot? Yes No Zoning District _____ Flood Zone _____

Sidewalk? _____ Curb cut? _____

Screening: _____ Lighting _____

Density _____ Multi-Family Bldg Separation _____

Fire Prevention? Yes / No

Airport height? Yes No Community Reinvestment? Yes No Design Review? Yes No

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Notes of
Review: _____

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Granted Denied by: _____ Date _____

Conditions and/or comments:

Fee: \$ _____

Application # : _____