

Finance and Grants Committee Minutes

2010

The Finance and Grants Committee Meetings are conducted on a quarterly (February, May, August and November) basis. Meetings are held in the Van Buren High Community Room at 7:30 p.m. on the fourth Tuesday of the depicted month.

Committee Members: Myron Kauffman, Matthew McCracken and Joe Fenimore

February Minutes

Members present: Mayor Ed May, Myron Kauffman, Scott Oestreich and Matthew McCracken

Members Not present: None

Visitors present: None

New Business:

1. Review the Current budget The following was discussed during the Budget's discussion:
 - Clerk explained that all funds with the exception of the General Fund and St. Const. Fund are operation within their means.
 - The General Fund balance cannot go below \$53,000.00 (Equal to General Government Expenditures) plus \$8000.00 water loan payment. Street Const. balance cannot go below \$40,000.00.
 - If expenditure arises be sure a purchase order is issued before work begins or the work may not get paid. No purchase orders will be issued after work begins, unless it is an emergency or the work is already encumbered. Mayor May requested all unencumbered expenditures be presented to finance committee for review and approval. In order to remain financially strong we must follow these guidelines.

- Finance Committee's focus remains on sustaining the Village's long term financial stability while continuing to deliver high quality services to residents.
- The following are projects will be funded:
 - Street Cleaning
 - Tree Trimming
 - Village Lights
 - Clean-Up Days
 - Spring
 - Fall
 - Signs
 - Leaf Pick-Up
 - Mowing Village Properties
 - Sheriff
 - Snowplowing
 - Tree Planting
- The following are projects that will be deferred in 2010:
 - Cleaning Catch basins
 - Paving Alleys
- The following are projects that will be possible deferred in 2010
 - Stripping
 - Curb/pavement painting
- The mayor expressed a need to start long-term planning. He is considered that the Village is too focused on day to day issues. He indicated that eventually the Village will need to pave a few alley/streets and other enhancements to the Village.
- The Committee expressed a need to bid the mowing maintenance in 2010. The Village of Clerk will create the necessary documentation to seek bids within the few weeks.

Submitted by Matthew McCracken