

Integrated Zoning Code and Land Use Planning **Committee Minutes**

2010

The Zoning and Planning Committee Meetings are conducted on a monthly basis. Meetings are held in the Van Buren High Community Room at 6:30 p.m. on the fourth Thursday of each month.

Committee Members: Matt McCracken, Stan Heitkamp, Neil Schaller, Ed May, Irwin Pommeranz and Mike Julien (Zoning Inspector).

February Minutes

Members present: Stan Heitkamp, Ed May, Irwin Pommeranz, Neil Schaller, and Mike Julien

Members not present: Irwin Pommeranz,

Visitors present: Colin Baird, Keith Brenneman and Scott Oestreich

A modified version of the returned letter sent to the residents at 203 Elm Street was mailed to their Fostoria address. No reply received to date.

The Board of Zoning Appeals determined to allow a variance for set-backs for the proposed home at 305 East Market Street. The checks for the utilities assessments and application fee were collected and the permit issued on February 1, 2010. The footer was inspected on the 19th of February.

Mike Julien received a request from Mr. Chad Stachler (Fostoria) about a proposed garage he is planning to build for a recently purchased home in Van Buren. Mike forwarded a "Welcome Package" along with the associated application and fee schedule to Mr. Stachler but as yet has not received the application back.

Mr. and Mrs. Douglas Trenkamp contacted me regarding a proposed home to be located in the Meadow Ridge development. Mike sent the applicable documentation via e-mail and received a completed application via e-mail but advised Mr. Trenkamp that hard copies of the application and the required eight copies of site plans along with the checks for the application and utilities assessments would be required prior to processing his application. The projected ground breaking for this home is March 4th.

On February 22nd, Mike was contacted by Matt Dewar about replacing a porch on the house at 200 S. Main Street. Mike advised Mr. Dewar that if the porch was truly a replacement and did not change the "footprint" of his home on the lot, that no application/permit was required. Mike will follow-up with Mr. Dewar before month's end to ensure his needs have been addressed.

There have been no other inquiries or calls this month.

Submitted by Michael Julien
Zoning Inspector