

Integrated Zoning Code and Land Use Planning **Committee Minutes**

2010

The Zoning and Planning Committee Meetings are conducted on a monthly basis. Meetings are held in the Van Buren High Community Room at 6:30 p.m. on the fourth Thursday of each month.

Committee Members: Matt McCracken, Stan Heitkamp, Neil Schaller, Ed May, Irvin Pommeranz and Mike Julien (Zoning Inspector).

May Minutes

Members present: Stan Heitkamp, Ed May, Irvin Pommeranz, and Mike Julien

Members not present: Neil Schaller

Visitors present: Tim Hunsaker and Sam Girdler

Mr. Brad Heitkamp contacted Mike Julien regarding a deck project he is planning for his home at 205 Elm St. Mike visited the Heitkamp home and reviewed the layout of the planned deck. On May 18th, Mike delivered the permit and collected the fee for the project.

Mike was contacted by a lady identified only as Kay of concerns relating to the various construction projects at the campgrounds on May 15, 2010. She wanted to know if the owner was following all the appropriate codes as no permits were visible. Mike advised her that the campgrounds were not within the Village limits and therefore Van Buren has no jurisdiction for enforcement. Mike suggested that she contact the Township Trustees or County Commissioners, but reminded her that Allen Township has no zoning code in place.

On May 24th, Mike received notification from Mr. Doug Trenkamp that they were ready to occupy their new home at 12810 Chickory. Mike delivered the Occupancy Permit that evening and was advised that the sidewalk and driveway would be completed next week with landscaping to follow.

No other applications or inquiries were received.

Submitted by Michael Julien
Zoning Inspector