

Fee: \$200

Application No. \_\_\_\_\_

**APPLICATION FOR VARIANCE  
BOARD OF ZONING APPEALS  
PORTAGE TOWNSHIP**

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: Home: \_\_\_\_\_ Business: \_\_\_\_\_

1. Location Description:

Subdivision Name: \_\_\_\_\_ Lot No.: \_\_\_\_\_

Section \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

*(If not in a recorded subdivision, attach a legal description.)*

2. Nature of Variance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

In addition, plans in triplicate and drawn to scale must accompany this Application showing dimensions and shape of the parcel, the size and location of existing structures, the locations and dimensions of proposed buildings and/or alterations, and any natural topographic peculiarities of the lot in question.

3. Justification of Variance: In order for a variance to be granted, the Applicant must prove to the Board of Zoning Appeals (BZA) that the following items are true:

- a. Special conditions exist peculiar to the land or building in question.
- b. That a literal interpretation of the Resolution would deprive the Applicant of the rights enjoyed by other property owners.
- c. That the special conditions do not result from previous actions of the Applicant.
- d. That the requested variance is the minimum variance that will allow a reasonable use of the land or buildings.

Attached hereto is a list of all persons owning property adjacent to or across the street from the subject parcel.

I certify that the information contained in this Application and its supplements is true and correct.

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(APPLICANT'S SIGNATURE)