

Application Number \_\_\_\_\_

Fee Collected \_\_\_\_\_

**PRELIMINARY SUBDIVISION PLAT APPLICATION  
HANCOCK REGIONAL PLANNING COMMISSION  
HANCOCK COUNTY, OH**  
(for unincorporated areas only)

Note: All required items below shall be answered completely in order for your request to be processed.

**PROJECT NAME:** \_\_\_\_\_

**NAME & ADDRESS OF CURRENT PROPERTY OWNER**

Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**NAME & ADDRESS OF CONTACT PERSON (if different from above)**

Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**LOCATION:**

Township: \_\_\_\_\_ Section \_\_\_\_\_

And described as:

N S E W side of \_\_\_\_\_ Road/street, about \_\_\_\_\_ feet

N S E W of \_\_\_\_\_ Road/street

**PROPOSAL:**

Is: Residential, Commercial, Industrial (please circle one)

Buildable lots in this application? \_\_\_\_\_ Non-buildable \_\_\_\_\_ Total Acreage \_\_\_\_\_

Water lines? \_\_\_\_\_ Private Wells? \_\_\_\_\_ Public Sanitary Sewer? \_\_\_\_\_

Current Land Use: \_\_\_\_\_ Current Zoning: \_\_\_\_\_

\_\_\_\_\_

This Application along with the appropriate fee and ten (10) full size copies of the Preliminary Plat and one (1) 11 x 17 copy showing the items listed below shall be submitted 10 days prior to the monthly meeting of the Subdivision Review Committee in order to be placed on that month's HRPC agenda. (The Committee meets the second Tuesday of each month) Applications are due by 12:00 noon. Approval of a Preliminary Plat is effective for a period of 12 months.

\_\_\_\_\_  
Signature of owner/authorized agent

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY

Identification and Description:

- \_\_\_ Subdivision Name
- \_\_\_ Legal Description
- \_\_\_ Names and Addresses of Subdivider, Owner, and Planner, Designer, Engineer or Surveyor
- \_\_\_ North Arrow and Date
- \_\_\_ Minimum Plat Scale (1" = 100')

Existing Conditions:

- \_\_\_ Vicinity Map (1" = 1000' minimum)
- \_\_\_ Boundary Line of Subdivision with Dimensions
- \_\_\_ Names of all Adjoining Subdivisions, Owners of Adjoining Parcels and Location of Their Boundary Lines
- \_\_\_ Any Existing Easements on Proposed Plat and Adjoining Property as well as any Existing or Prior Platted Streets
- \_\_\_ Location of Any Existing Sewers, Water Mains, Storm Drains and other Underground Utilities Within and Adjacent to Proposed Plat
- \_\_\_ Existing Topography (2 foot intervals NGS Datum)

Proposed Conditions

- \_\_\_ Layout of Streets (Names, Right of Way Widths, Connections with Adjoining Platted Streets)
- \_\_\_ Layout, Numbers and Dimensions of Lots
- \_\_\_ Indication of Ownership and Proposed Use of any Parcel Identified as "Excepted"
- \_\_\_ Indication of Proposed Systems for Water Supply, Sewage Disposal and Storm Drainage
- \_\_\_ Phasing
- \_\_\_ Statement of Proposed Use of Lots
- \_\_\_ Location and Dimensions of any Existing Buildings
- \_\_\_ Proposed Covenants and Restrictions
- \_\_\_ For Commercial or Industrial Development, the Location, Dimensions, and Approximate Grade of Parking and Loading Areas, Walks, Streets, Etc.